

# KCKPL Mobile App Cheat Sheet



## Where can I download the library app?

You can download the app by looking in the Google Play Store or the Apple App Store. Search for “KCKPL Mobile” in the app store or visit [www.kckpl.org/resources/apps/](http://www.kckpl.org/resources/apps/)



## My Account: How to link up your account

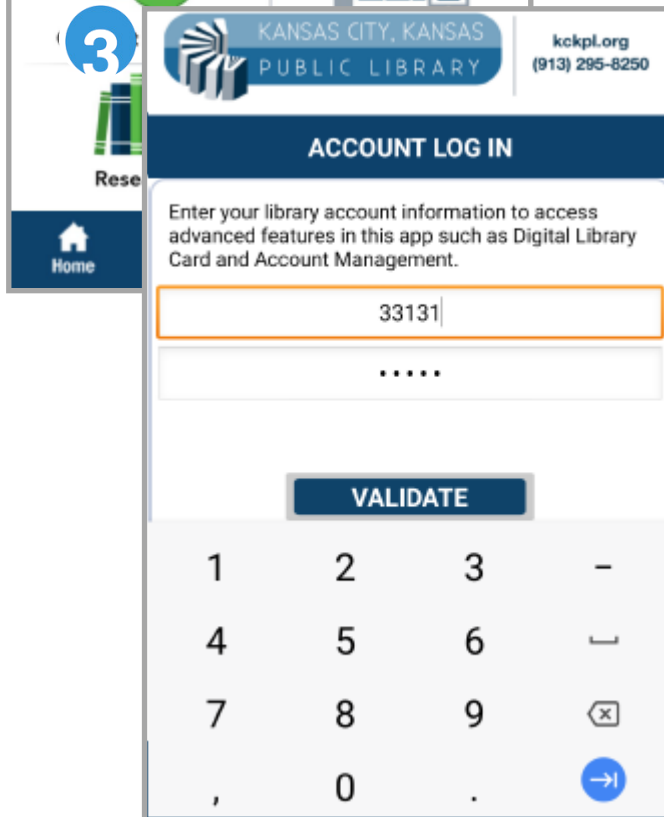
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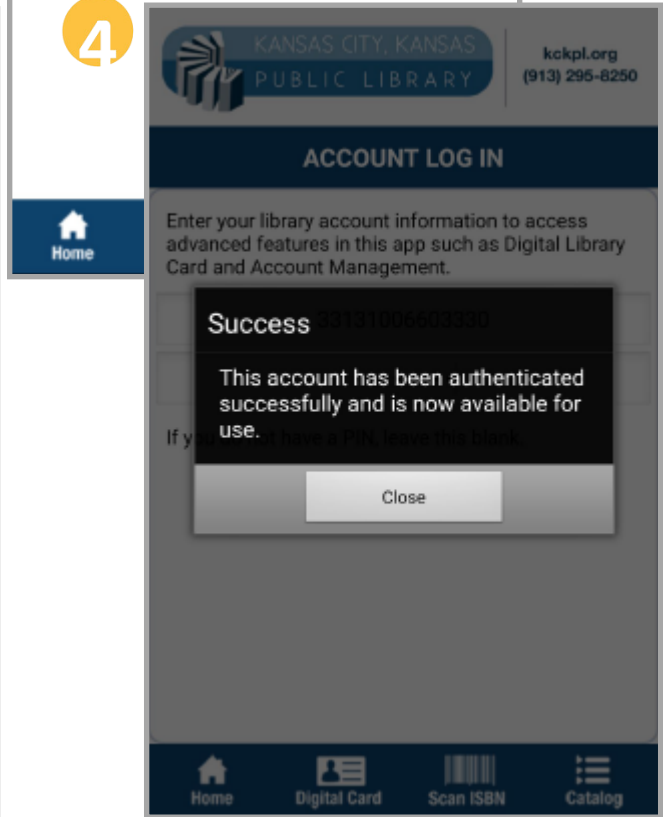
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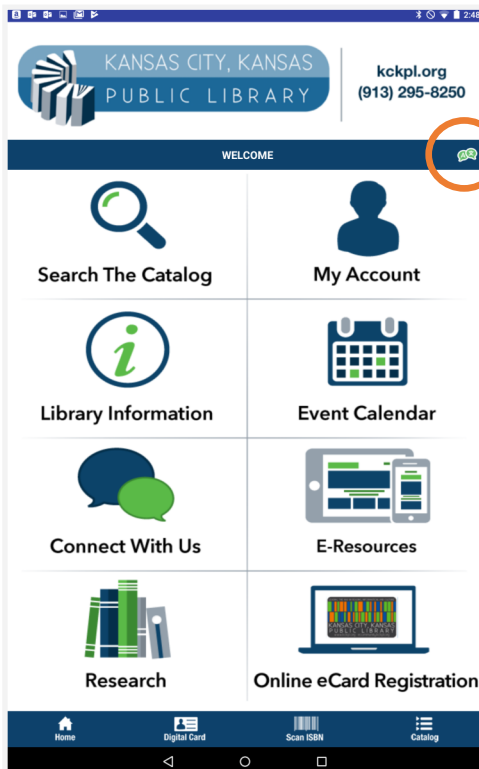




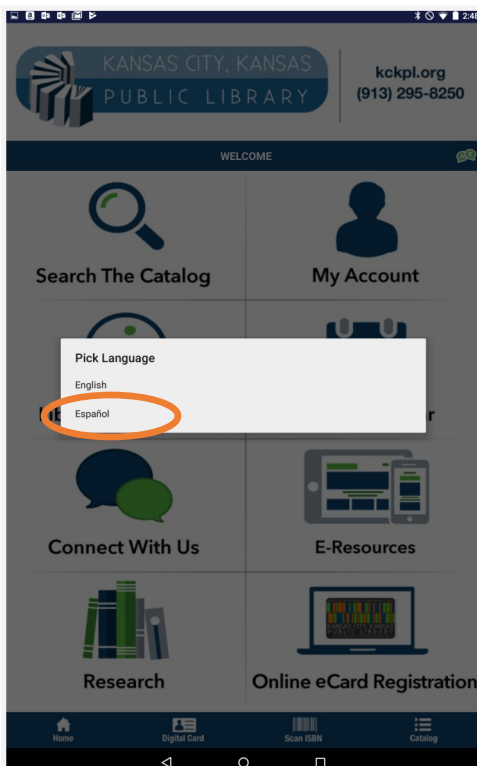
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**Spanish version:** To switch to the Spanish version of the app, select the translate logo located in the top right corner on any page to translate.

1



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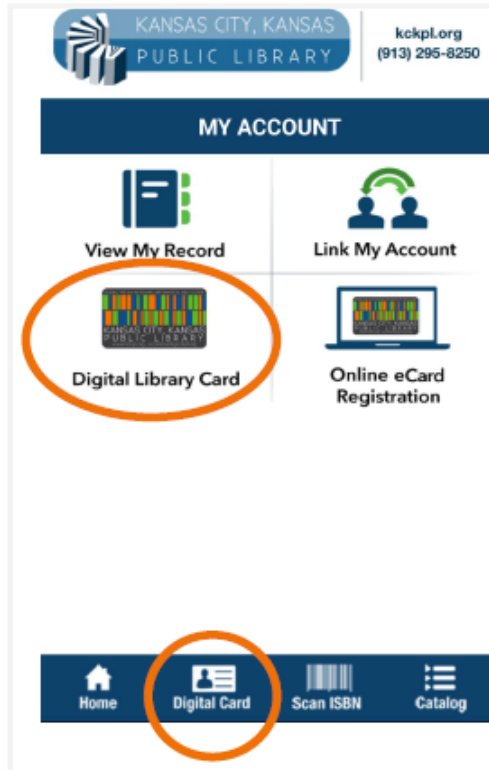
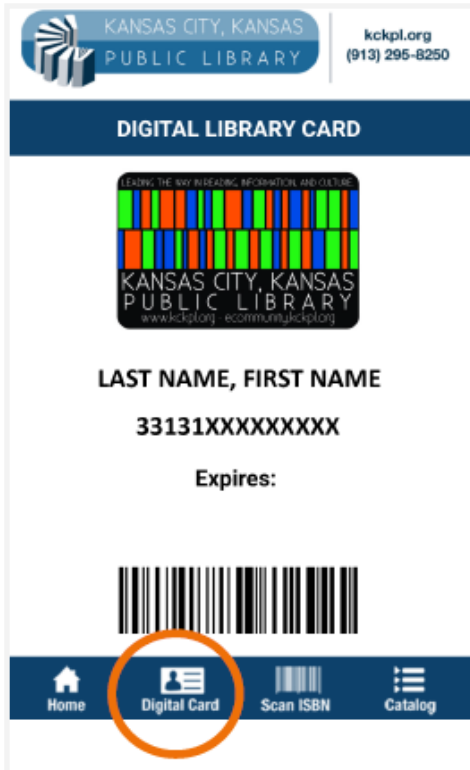
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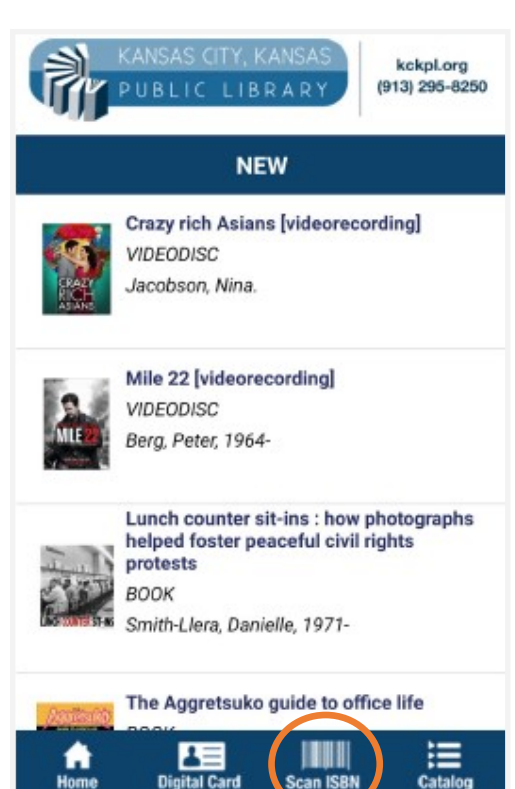
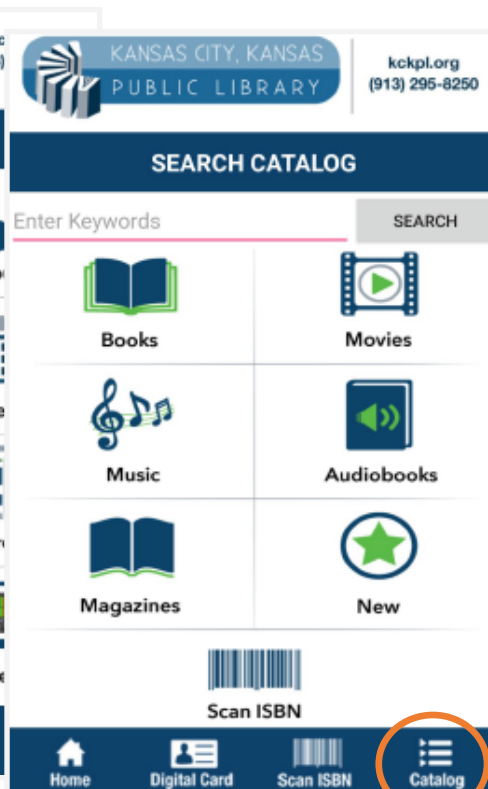
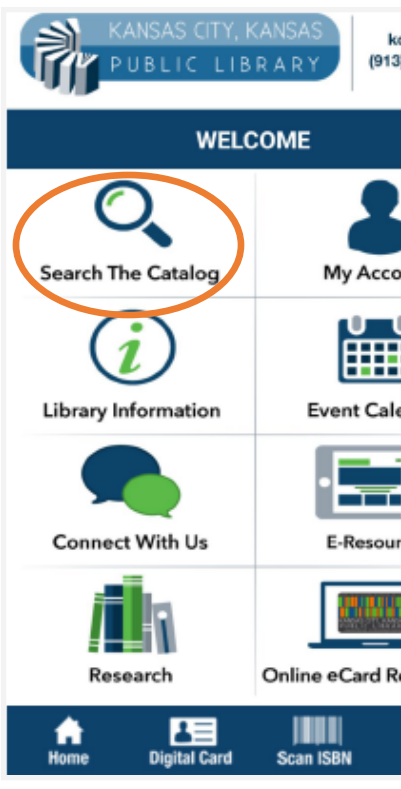


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**Digital Card:** After linking your account, you can access your digital card



**Search The Catalog:** Use the catalog to search for items or you can scan the ISBN of an item

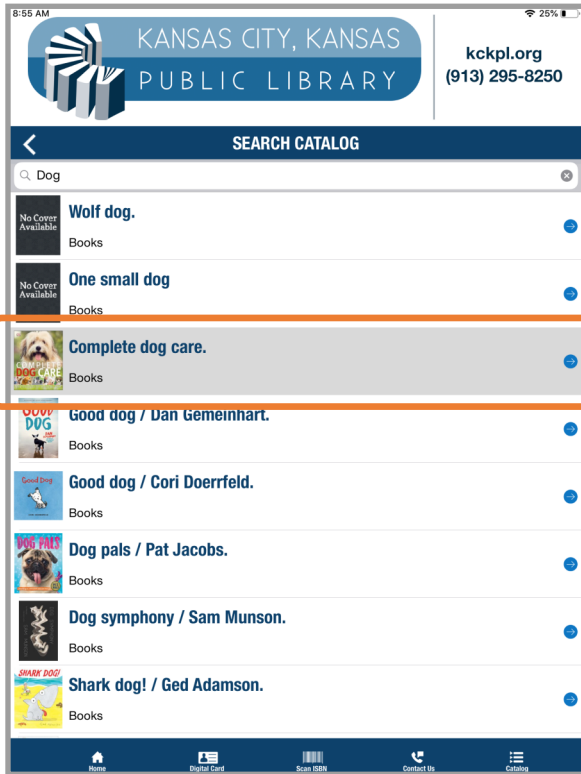




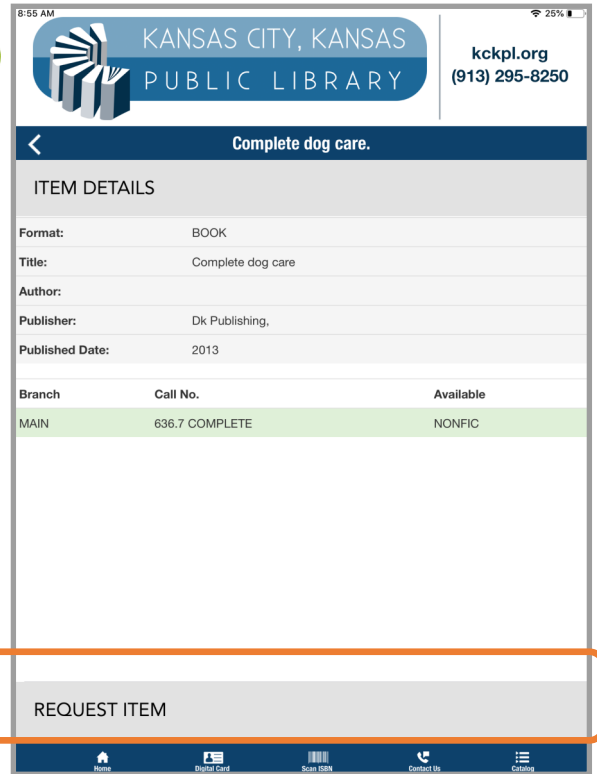
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**Place a Hold:** After you have located an item in the catalog , select “Request Item”, select your library location to pick up your materials and hit “Request Item” again to place hold.

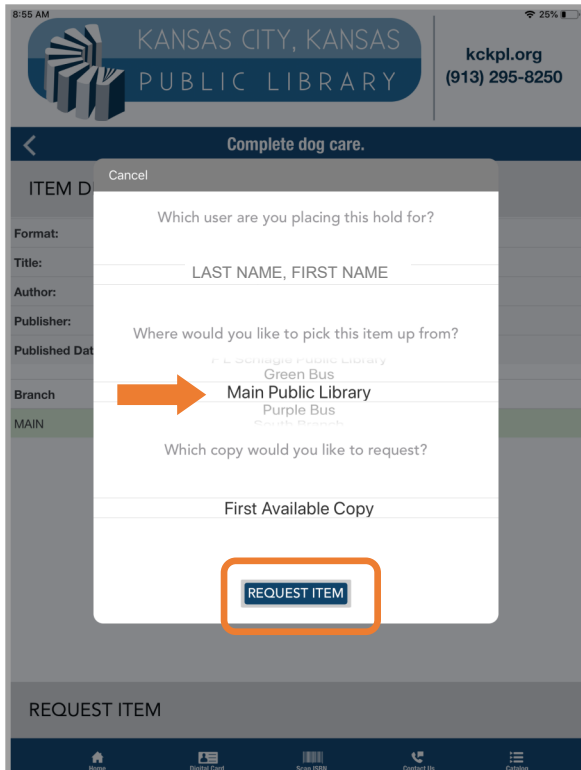
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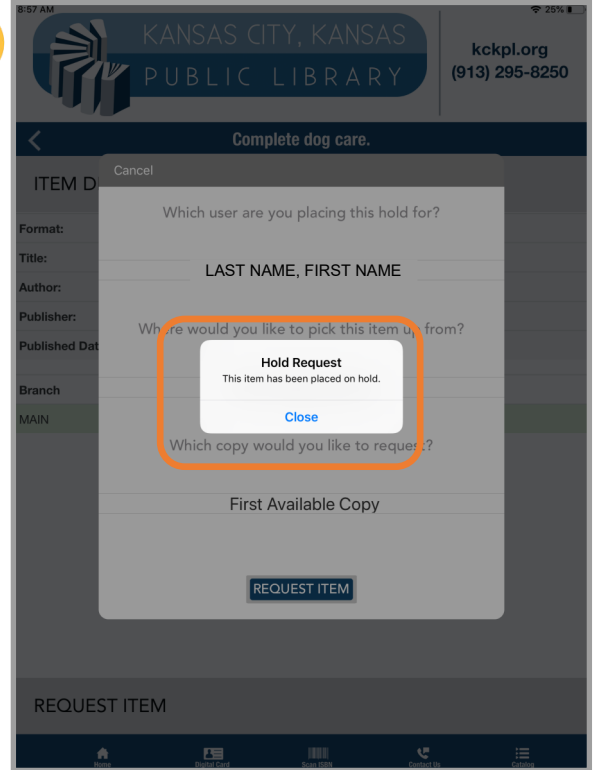
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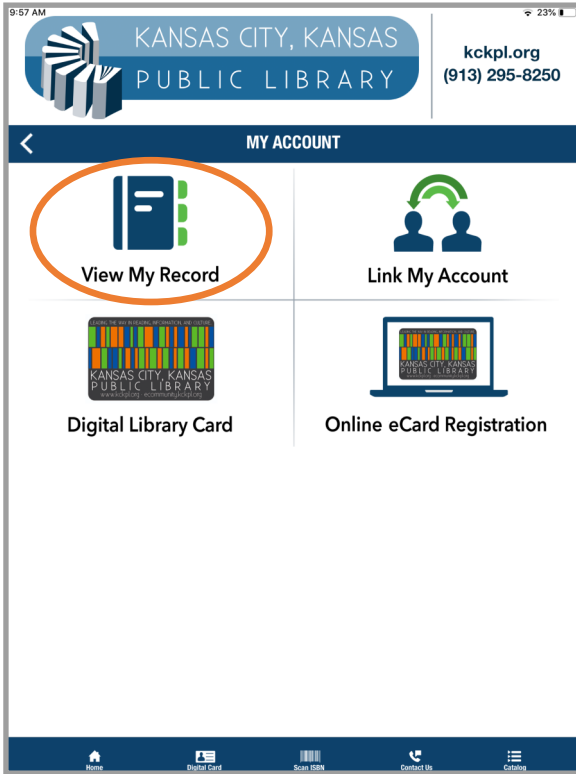




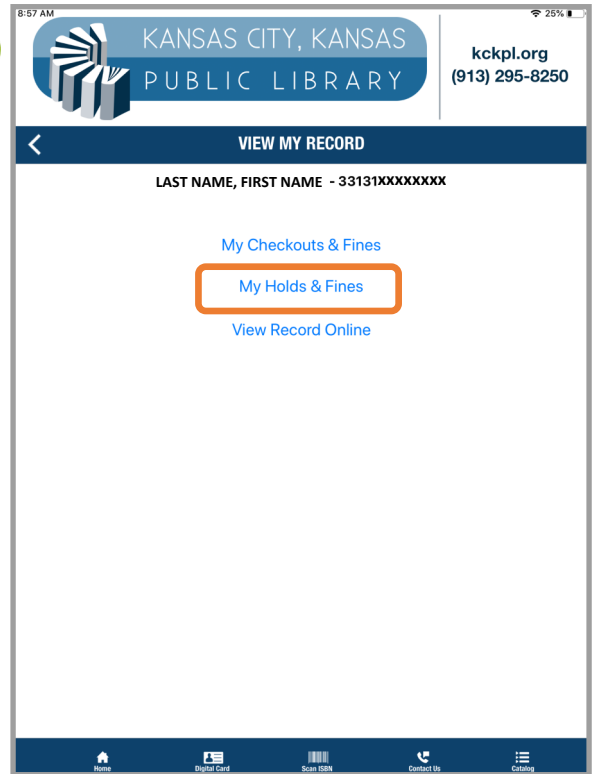
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**Manage your holds:** Select “View My Record” and then “My Holds & Fines.” Select the item you want and hit “Manage Selected.” You can now choose to cancel a hold, freeze or unfreeze a hold

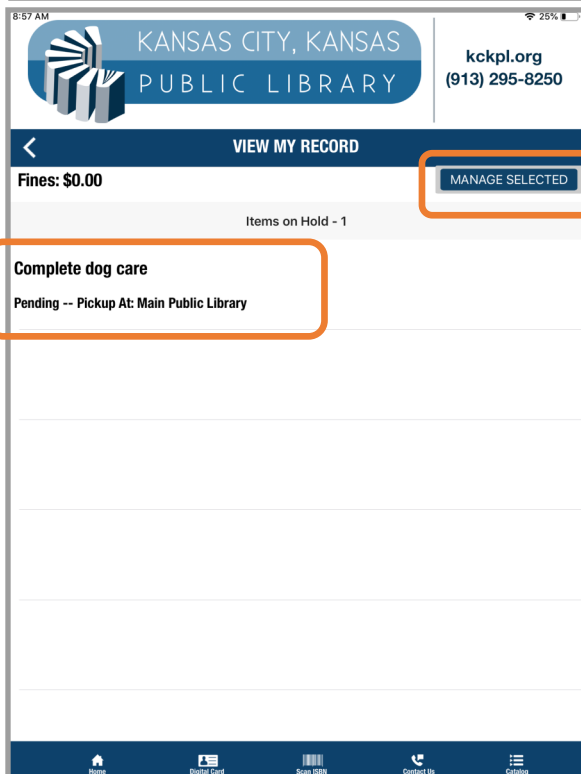
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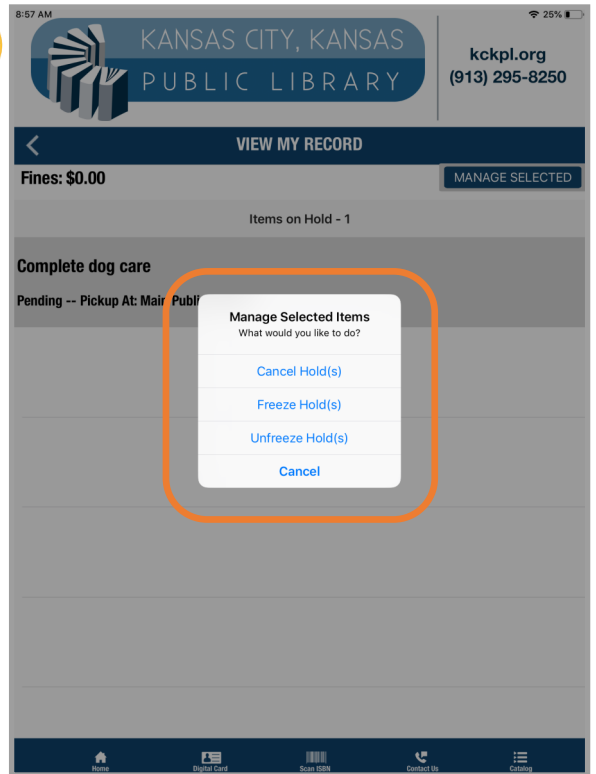
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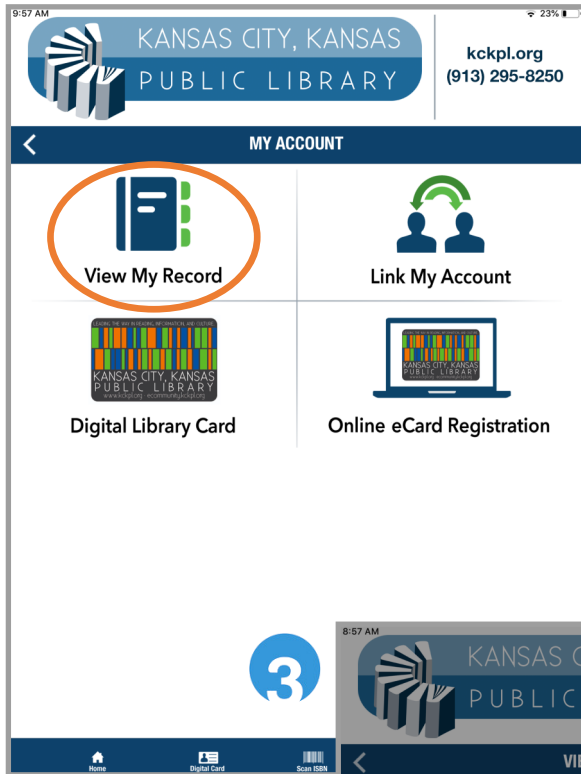




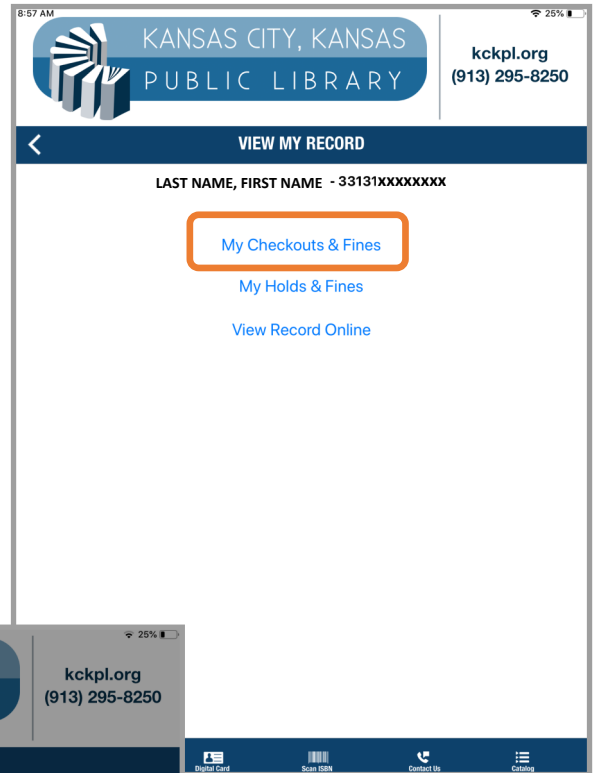
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**Renew your items:** Select “View My Record” and then “My Checkouts & Fines.” Select the item you want and hit “Manage Selected.” You can now choose to Renew your item as long as there are no holds on the item.

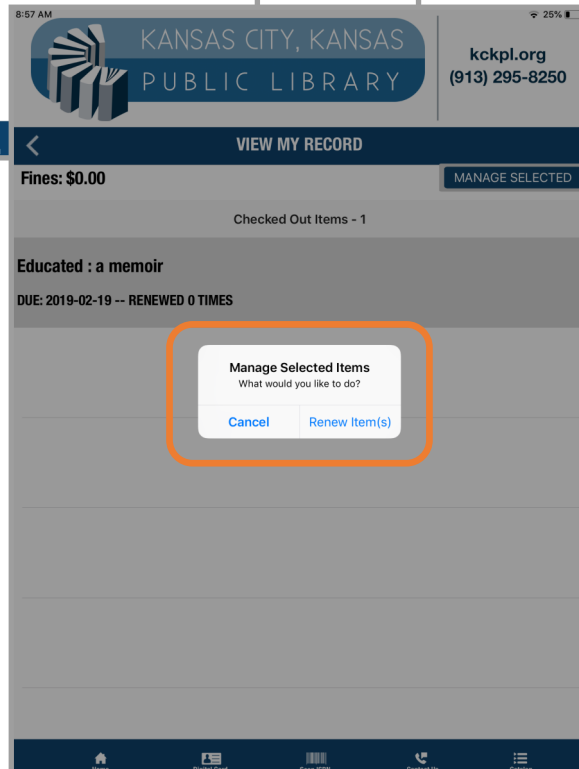
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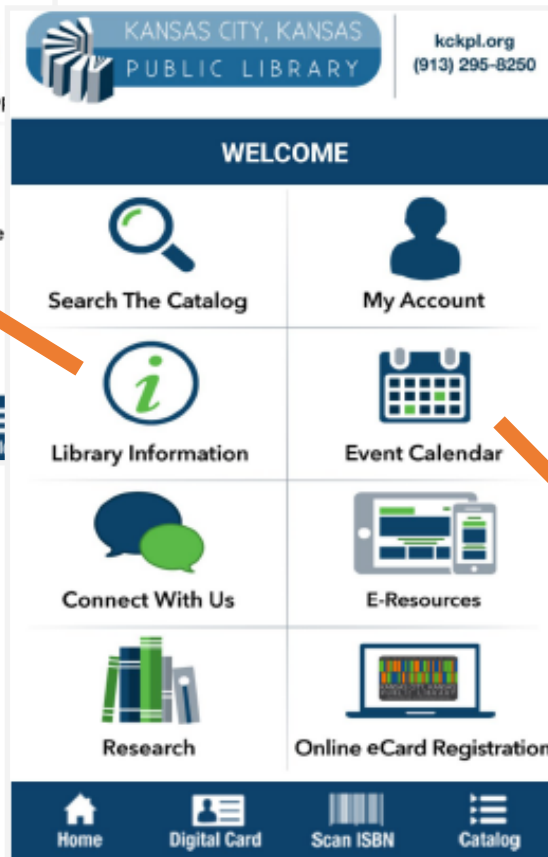
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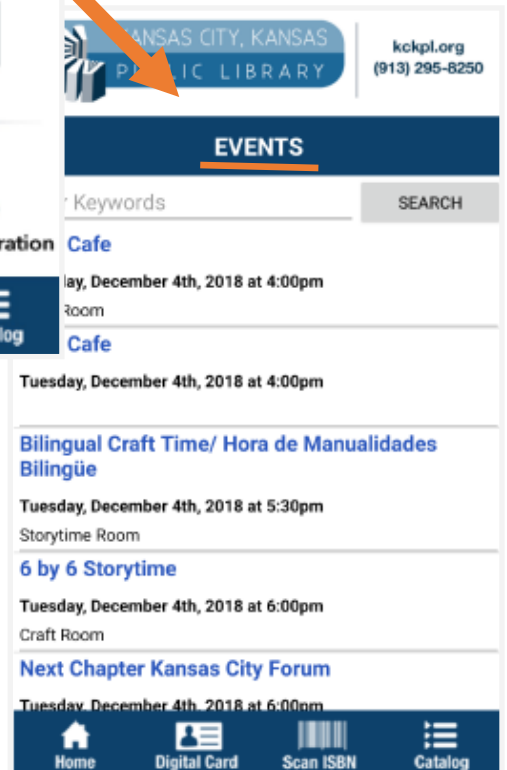


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**Library Information:** Access Hours of Operation, Contacts, Directions, Newsletter, etc.



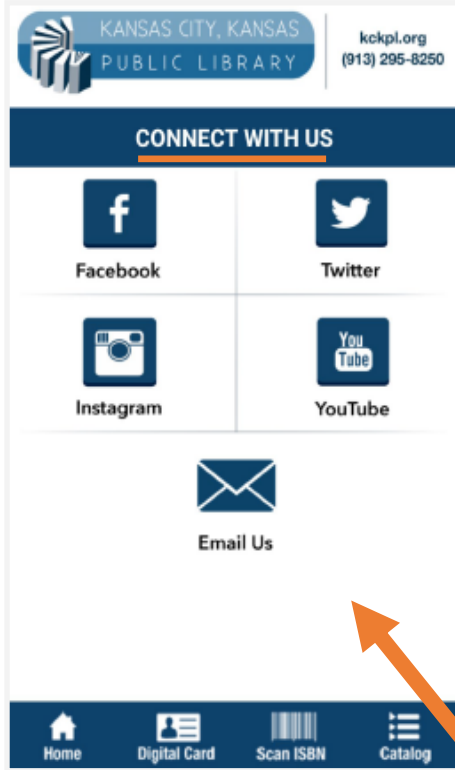
**Event Calendar:** Shows all events across all branches





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Connect with Us: Access the library's social media and email



E-Resources : Access eContent services



Research: Access databases & research services

Online eCard Registration: Directs user to online eCard registration

